

ONTARIO
Superior Court of Justice

Affidavit of Service
Form 8A Ont. Reg. No.: 258/98

Ottawa
Small Claims Court
161 Elgin Street, 2nd Floor,
Ottawa, ON K2P 2K1
Address
613-239-1079
Phone number

SC-24-00169087-0000
Claim No.

BETWEEN

ROBERT TY

Plaintiff(s)

and
FURSAN ALBAKHIT

Defendant(s)

My name is Marcel Allen
(Full name)

I live in Ottawa, Ontario
(Municipality & province)

and I swear/affirm that the following is true:

1. I served Noah Johnston, on October 24, 2025, 20 25,
(Full name of person/corporation/etc. who was served) (Date)
at 5832 Bank Street, Ottawa, Ontario, K4P 1B9
(Street or mailing address (street and number, unit, municipality, province) or email address)

- which is**
- ☐ the address of the person's home
 - ☐ the address of the place of business of the corporation/partnership/sole proprietorship
 - ☐ the address of the person's or corporation's representative on record with the court
 - ☐ the address on the document most recently filed in court by the party
 - ☐ the address of the corporation's attorney for service in Ontario
 - ☒ other address: Workplace of Noah Johnston
(Specify.)

with Summons to Witness and \$50.00 Conduct Money
(Name(s) of document(s) served)

2. I served the document(s) referred to in Section 1 by the following method:
(Tell how service took place by checking appropriate box(es).)

- Personal service** (continues on next page)
- ☒ *On an individual who is not a person under disability as defined in rule 1.02:* By leaving a copy with the person.
 - ☐ *On a corporation, municipality, board, commission, partnership, or sole proprietorship:*
By leaving a copy with _____,
(Name)
the _____ of the _____,
(Office or position) (Specify corporation, board, etc.)
 - ☐ *On a person outside Ontario carrying on business in Ontario:* By leaving a copy with _____,
(Name) who carries on business in Ontario for the person named in Section 1.
- NOTE: This box is appropriate only when the person named in Section 1 is outside Ontario.

Les formules des tribunaux sont affichées en anglais et en français sur le site
www.ontariocourtforms.on.ca. Visitez ce site pour des renseignements sur des formats accessibles.

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Personal
service
(continued)

On a minor:

- ☐ By leaving a copy with the minor
- ☐ and (select and complete if applicable) another copy with _____, who is
(Name)
the minor's _____ and resides at the same address.
(Specify: parent, or person with care, or person with lawful custody)

- ☐ On a mentally incapable person: By leaving a copy with

(Provide details of who was given a copy and their relationship to the person, e.g. attorney for personal care, guardian, etc.)

- ☐ On an absentee: By leaving a copy with _____
(Specify the absentee's committee or Public Guardian and Trustee)

- ☐ On the Crown in Right of Canada, the Crown in Right of Ontario, or the Attorney General of Ontario:

(Provide details of service)

Service on
adult at place
of residence
as alternative
to personal
service

- ☐ By leaving a copy in a sealed envelope addressed to the person at the person's place of residence with a person who appeared to be an adult member of the same household, and sending another copy of the same document(s) to the person's place of residence on the same day or the following day by:
- ☐ regular lettermail,
☐ registered mail,
☐ courier,

after having attempted and failed to serve the person by personal service at their place of residence.

Service by
registered
mail

- ☐ By registered mail.
(If a copy of a plaintiff's claim or defendant's claim was served by registered mail, attach a copy of the Canada Post delivery confirmation, showing the signature verifying delivery, to this affidavit.)

Service by
courier

- ☐ By courier.
(If a copy of a plaintiff's claim or defendant's claim was served by courier, attach a copy of the courier's delivery confirmation, showing the signature verifying delivery, to this affidavit.)

Service on
person's
lawyer or
paralegal

- ☐ By leaving a copy with a lawyer or paralegal or an employee in the lawyer's or paralegal's office, and obtaining the lawyer's, paralegal's or employee's endorsement showing acceptance of service on the person's behalf and the date of acceptance.
(Attach a copy of the document endorsed with an acceptance of service.)

Service by
email, where
permitted

- ☐ By email sent to: _____ at: _____
(Email address) (Time)
(This option is not available for service of a plaintiff's claim or a defendant's claim, except where authorized by the rules.)

Service by
regular
lettermail

- ☐ By regular lettermail.
(This option is not available for service of a plaintiff's claim or a defendant's claim.)

Service to last
known
address of
corporation
or attorney
for service,
and to the
directors

- ☐ By mail/courier to corporation or attorney for service at last known address recorded with the Ministry of Public and Business Service Delivery, and mail/courier to each director, as recorded with the Ministry of Public and Business Service Delivery, as set out below:

Name of director

Director's address as recorded with the Ministry of Public and Business Service Delivery (street & number, unit, municipality, province)

_____	_____
_____	_____
_____	_____
_____	_____

(Attach separate sheet for additional names if necessary.)

Substituted
service

- ☐ By substituted service as ordered by the court on _____, 20____, as follows:
(Date)
(Give details.)

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3. Other details (if necessary):

Attendance
money (for
summons to
witness)

☐ I paid or tendered the witness \$ _____ in attendance money when I served the summons on them.
(To calculate the attendance money, see the regulations under the *Administration of Justice Act*, R.S.O. 1990, c. A.6.)

Other

☐ I have provided other details related to service of the document(s) referred to in Section 1 on a separate sheet, attached to this affidavit of service.
(If you check this box, attach separate sheet with additional details.)

Sworn/Affirmed before me (select one): ☒ in person **OR** ☐ by video conference

Complete if affidavit is being sworn or affirmed in person:

at the City _____ of Ottawa _____, in the Province _____
(city, town, etc.) (County, Regional Municipality, etc.)
of Ontario _____, on October 27, 2025
(date)

Maxine Weber

Signature of Commissioner (or as may be)

Maxine Weber, a Commissioner, etc.,
Province of Ontario, for Inifit Legal Support
Service Inc., and for process serving only.
Expires June 19, 2027.

Signature of Deponent

Complete if affidavit is being sworn/affirmed by videoconference and deponent and commissioner are in same city/town:

by _____ at the _____
(deponent's name) (city, town, etc.)
of _____ in the _____
(County, Regional Municipality, etc.)
of _____, before me on _____
(date)

in accordance with O. Reg. 431/20, Administering Oath or Declaration Remotely.
Commissioner for Taking Affidavits (or as may be)

Signature of Commissioner (or as may be)

Signature of Deponent

Complete if affidavit is being sworn/affirmed by videoconference and deponent and commissioner are not in same city/town:

by _____ at the _____
(deponent's name) (city, town, etc.)
of _____ in the _____
(County, Regional Municipality, etc.)
of _____, before me at the _____
(city, town, etc.)
of _____ in the _____
(County, Regional Municipality, etc.)
of _____, on _____ in accordance
(date)

with O. Reg. 431/20, Administering Oath or Declaration Remotely.
Commissioner for Taking Affidavits (or as may be)

Signature of Commissioner (or as may be)

Signature of Deponent

WARNING: IT IS AN OFFENCE UNDER THE CRIMINAL CODE TO KNOWINGLY SWEAR OR AFFIRM A FALSE AFFIDAVIT.

ONTARIO
Superior Court of Justice



Ottawa

Small Claims Court

**161 Elgin Street, 2nd Floor, Ottawa,
Ontario, K2P 2K1**

Address

(613) 239-1079

Phone number

Summons to Witness

Form 18A Ont. Reg. No. 258/98

SC-24-00169087-0000

Claim No.

**E-FILED ON
OCT 22, 2025
S.G.**

BETWEEN

ROBERT TY

Plaintiff(s)

and

FURSAN ALBAKHIT

Defendant(s)

TO: Noah Johnston

(Name of witness)

YOU ARE REQUIRED TO ATTEND AND TO GIVE EVIDENCE IN COURT at the trial of this action on

February 23, 20 **26** at **9:30AM**

(Time)

(check one of the following)

☐ by videoconference

☒ in person

at

161 Elgin Street, 2nd Floor, Ottawa ON, K2P 2K1

(Videoconference details or address of court location, as applicable)

and to remain until your attendance is no longer required. You may be required to return to court from time to time.

YOU ARE ALSO REQUIRED TO PRODUCE AT THE TRIAL the following documents or other things in your possession, control or power: (Identify and describe particular documents and other things required)

1) Physical copies of OCSCC 1106 Board of Director Meeting Decisions (ex. e-mail communications) which clarify if Fursan resigned or was terminated from his position as Superintendent of the Claridge Moon Condo

2) Physical copies of written communications between Sentinel Management and Fursan (ex. e-mail communications) which clarify if Fursan resigned or was terminated from his position as Superintendent of the Claridge Moon Condo

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and all other documents or other things in your possession, control or power relating to the action.

Robert Ty (Plaintiff) has requested the clerk to issue this summons.
(Name of party)

OCT 22, 20 25

Sakshi

(Signature of clerk)

NOTE:

THIS SUMMONS MUST BE SERVED personally, at least 10 days before the trial date, on the person to be summoned together with attendance money calculated in accordance with the Small Claims Court Schedule of Fees, which is a regulation under the *Administration of Justice Act*. To obtain a copy of the regulation, attend the nearest Small Claims Court or access the following website: www.e-laws.gov.on.ca.

CAUTION:

IF YOU FAIL TO ATTEND OR REMAIN IN ATTENDANCE AS REQUIRED BY THIS SUMMONS, A WARRANT MAY BE ISSUED FOR YOUR ARREST.



For information on accessibility of court services for people with disability-related needs, contact:



Telephone: 416-326-2220 / 1-800-518-7901 TTY: 416-326-4012 / 1-877-425-0575